

## UNDERTAKING Letter for Up-gradation/Down gradation

I/We, M/s. .... CDB # .....  
registered under ..... Dzongkhag hereby undertake, declare  
and confirm that:

- (a) I/We have not bid in any works as of ..... (*date/month/year*) therefore,  
would like to apply for **up-grade/down-grade** to ..... Class for the  
..... work category.
- (b) I/We, hereby confirm that the information furnished and attachments submitted  
for up-gradation are true and correct to the best of my knowledge and belief;
- (c) In the event of the above declarations are found to be incorrect, I/We shall be liable  
for administrative/legal action as per notifications issued by Construction  
Development Board from time to time and the prevailing laws; and
- (d) I/We shall not make refund claims of expenditure incurred in processing this  
application.



(Signature of the Applicant)

Name: .....

Mobile no.: .....

E-mail: .....

Date: .....